

TOWN OF PRINCETON, MA  
Cable Advisory Committee  
Meeting Minutes  
February 8, 2017

CAC members in attendance: Darcy Rowell Paul Caneen, Phil Gransewicz ,R. Lane Ware, and alternate, David Hilton.

BoS in attendance: None

Advisory Board members in attendance: None

Guests: None

Cable Advisory Committee Agenda:

Old Business

Approve Minutes

New Business

Review Annual report draft

Review upcoming activities and dates for CATV Licensing process

Public Comment

The meeting was called to order at 6:29 PM.

Draft Minutes of January 11<sup>th</sup> , Meeting were approved

Darcy provided copies of the Draft Annual Report.

After discussion the Annual Report was approved.

New Business

Paul Caneen was selected to act as Vice Chairman in Darcy's absence.

Darcy provided a summary of upcoming activities and dates for the Licensing process.

On February 21<sup>st</sup> at 1:00pm Lane Ware will attend the opening of the submitted revised Form 100's.

The next CAC meeting will be Thursday, February 23<sup>rd</sup> at 6:30pm to review the revised Form 100's and assign sections for comparison and questions.

On March 1<sup>st</sup> a CAC meeting will be held at 6:30 pm to complete the analysis of the revised Form 100s and prepare questions for the Public Hearing.

On March 6<sup>th</sup> there will be a joint meeting of the BoS and the CAC to review the analysis and questions prepared by the CAC.

The Public Hearing will be held on March 13<sup>th</sup>. During the hearing Charter and Comcast will allotted one half an hour to make a presentation and an additional one half an hour to respond to questions.

Following the Public hearing CAC will establish meetings as required to review the presentations and responses. The CAC will provide a recommendation to the BoS as to the provider

At a joint meeting of the BoS and CAC the CAC recommendation will be given and discussed. Bos will then select and notify the parties of their selection.

The question as to the timing and input of Legal Counsel was discussed. It is expected that Legal Counsel will review the revised Form 100s and participate in the Public Hearing. He may, if requested by BoS, participate in the joint meeting prior to the Public Hearing.

Darcy provided an email from Legal Council emphasizing the process and evaluation of proposals.

Darcy provided copies of correspondence from MBI concerning the Private Provider RFP and a summary of the responses. This will be used to formulate additional questions for the Public Hearing.

The Committee then discussed the challenge of issuing a Cable TV License and the regulations surrounding the issuance, while the primary interest of the Town and MBI is Internet service. MBI has established that the only two qualified private providers based on the RFP submissions are Charter and Comcast. There participation is based on providing Cable TV with Internet as an ancillary service.

The meeting was adjourned at 7:29 PM.

Submitted :

R. Lane Ware